

School of Economics and Management  
Anna Thomasson, Associate Vice Dean

## **Areas of responsibilities for programme directors at LUSEM**

Programme directors at the Lund University School of Economics and Management have a number of different areas of responsibilities regarding their programmes.

The programme director is responsible for:

- programme development in line with LUSEM's strategy and strategic goals, in terms of both content and pedagogy. This includes providing basis for decisions on revision of the programme curricula.
- securing quality assurance including conducting programme evaluation and compiling the programme evaluation summary.
- active benchmarking and participation in LUSEM's national and international networks for programme development.
- assurance of learning including – on programmes in Business Administration – conducting programme examinations.
- arranging programme introduction and graduation ceremony.
- convening a programme council including teacher and student representatives.
- the collaboration with all contributing departments.
- providing a programme description and ensuring that information about the programme is correct and updated.

In addition to above programme directors on Master's programmes are responsible for:

- assessment of the specific entry requirements and credit rating of applications during the admission process.

The programme director works in collaboration with the programme coordinator on many of the above-mentioned areas of responsibility.

Programme directors on Bachelor's programmes are members of LUSEM's Education council (Utbildningskollegiet – UK).

*Decision*

Lund University School of Economics and Management decides to establish the above *Areas of responsibility for programme directors at LUSEM*.

The decision on this matter was taken by the undersigned Associate Vice Dean, after preparation by coordinator Linda Öberg, following a consultation with the Education Council (UK) and with student representatives of the student union LundaEkonomerna.

Anna Thomasson  
Associate Vice Dean

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The departments at LUSEM  
The student union LundaEkonomerna

*This is the translation of the original decision in Swedish.*